Situation of Item	Evidence	Action
Whole item missing	-Photo of item taken at pick up -Item description is declared in the job	 GoGetter must ensure that he/ she takes a photo of the item at the pickup and drop off point. If gogetter discovers the item is missing on the way to the drop off, GoGetter needs to notify Poster about the situation. If the item was not delivered at all and it was found missing, compensation applies. If GoGetter was instructed to leave it at a certain place (e.g. receptionist, guardhouse) with photo of the correct drop off place and it is discovered that the item was missing after GoGetter has left, no compensation applies. The claim value for the missing item will be as per GoGet's compensation policy.
Items partially missing (eg. job description is to pick up 3 boxes, recipeint only received 2 boxes)	- Clear description of number of items to pick up - Evidence of number of items picked up (e.g. photo, invoices, document to acknowledge receive by GoGetter at pick up)	 If the job clearly states 3 items, GoGetter has the responsibility to ensure he/she has all 3 items upon pick up. Any discrepancies should be clarified during pick up. If GoGetter is deem responsible for the missing item, Poster needs to provide evidence of the item quantity, (e.g. photo, invoice, receipt, fb/What's app conversation receipt) If there is no photo, compensation on number of item missing will follow descriptions of the job. If there is no mention of number of items to pick up in job description, GoGetter will not be hold responsible for any missing items. The claim value of the missing items will be as per GoGet's compensation policy.
Content is missing (e.g. 1 box contains 10 items inside, upon drop off there was only 8 items)	- Photos of item at pick up -Evidence of wrapped items being tampered	 If the contents are not declared or the items are not sealed up, GoGettter will not be held responsibile. If the items are sealed or wrapped with no eivdence of items being tampered upon delivery, GoGetters will not be held responsible. If there is evidence of items being tampered, compensation for the missing items will be as per GoGet's <u>Damage and Missing</u> <u>Good's policy</u>